



Local Technical Assistance Program
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Michigan Technological University
1400 Townsend Drive
Houghton, MI 49931-1295
(906) 487-2102

**2008 MERL 4.2
Hands-on Training**

January 22, 2008

Delta CRC
3000 32nd Ave
Escanaba, MI 49829

January 29, 2008

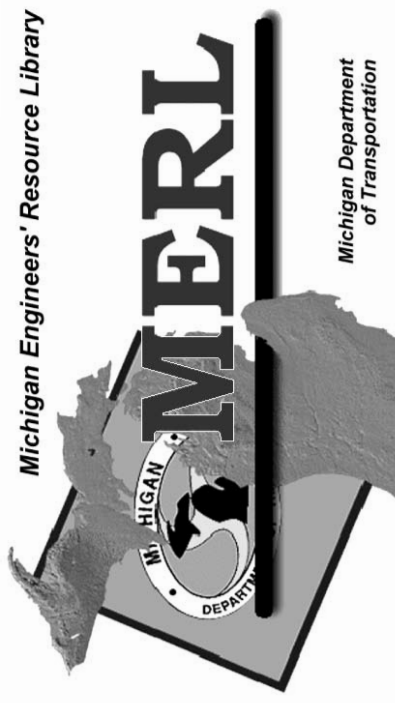
Crowne Plaza
5700 28th St. S.E.
Grand Rapids, MI 49546

January 30, 2008

Holiday Inn
2000 Holiday Inn Dr.
Jackson, MI 49202

January 31, 2008

Crowne Plaza
1500 Opdyke
Auburn Hills, MI 48326



Download MERL 4.2 FREE
<http://merl.michigan/tap.org>

MERL 4.2 Hands-on Training

MERL 4.2 Hands-On Training

The Michigan Engineers' Resource Library (MERL) contains information and utilities designed to help a transportation engineer create road and bridge project estimates. MERL also includes utilities to enter and analyze bids for Local Jobs as well as to manage Local Jobs by tracking Daily Postings and Payment Estimates.

Workshop Objective

This workshop will provide an overview of MERL 4.2 and will provide detailed instruction on each of the features that the program contains. The workshop is designed to reinforce instruction by giving students hands-on experience operating MERL 4.2 using sample data.

Who Should Attend

Technical staff responsible for road and bridge project estimates, including engineers, technicians, managers of local agencies, and consultants who provide service to local agencies should attend the workshop. Experience with MERL is not required.

What to Bring

Attendees should bring their own laptop computer with MERL 4.2 already installed. The LTAP office has a limited number of laptop computers available for the training. If you do not have access to a laptop computer, please contact the LTAP office to reserve one. Check-in and computer setup begins at 8:30 A.M.

Instructor

Nick Koszykowski has been a Senior Software Engineer for the Technology Development Group at Michigan Tech University for 8 years. He has been the main developer for MERL since version 2.0.

Topics

The workshop will run from 9:00 AM until approximately 3:00 PM, and will cover the following topics:

- Creating and Editing Contracts/Estimates.
- Importing/Exporting MERL files
- Exporting files from MERL
- Generating Reports
- Copying Estimates
- Merging Estimates
- Importing a CSV file to Create an Estimate
- Creating and Using User-Defined Pay Item Codes
- Creating Bid Projects and entering Bids
- Bid Reports and Analysis
- Working with the Job Manager
- Creating Daily Postings
- Creating Pay Estimates
- Working with the Resource Library
- Supplemental Description Cleanup
- Database Backup/Restore Options

Cost

The registration fee for the workshop is \$55 for a person from a public agency and \$75 for a person from a private company. The fee includes lunch and all break refreshments.

Registration

To register, contact the LTAP Office at 906-487-2102. Seating is limited; please register early. Visa and Mastercard are accepted.

MERL is free for all Michigan Local Agencies and their consultants.

*Download the latest version at
<http://merl.michiganltap.org>*